



From: **Nancy Mellon** <nmellon@riverschool.net>

Date: Thu, Mar 12, 2020 at 5:00 PM

Subject: Important Schedule Update

To: Nancy Mellon <nmellon@riverschool.net>

Dear River Community,

While River has instituted many precautionary measures and changes to our daily routines to maintain normal operations amid the outbreak of the novel coronavirus (COVID-19), events around us continue to unfold unpredictably and swiftly. It has become evident that the practice of social distancing must happen early, and is crucial to containing COVID-19. With this in mind, **we will dismiss all students at the end of the school day this Friday, March 13** and students will start Spring Break Monday, March 16. Though we recognize and regret any difficulty this may pose for some of our families, we believe that this was the best choice for the well-being of our community.

I want to be clear that we do not now have any confirmed cases or known exposures to COVID-19 in our community. Faculty and administrators will be in the building on March 16-17, so that we can work on our Continuity of Learning Plan. Our plan is to re-open River on Monday, March 30. **If we are unable to reopen on March 30, we will begin instituting our Continuity of Learning Plan.**

Regarding travel over Spring Break: We expect every member of our community to follow the most up-to-date [CDC](#) guidelines and also notify the School of such travel. Please complete this [online form](#) with your travel plans. Please contact Tracy Armstrong at tarmstrong@riverschool.net with any questions.

As you know, we are in a rapidly changing environment, which makes long-term planning difficult. We know with uncertainty comes anxiety, but it is important to remain calm and patient as our children take their cues from our behavior. Thank you in advance for your help and understanding during this challenging time. Please monitor your inbox for communications. We will be in touch with more information as soon as possible. You can also find all of our communications regarding COVID-19 on our [website](#).

I am grateful for the support of River's Board of Trustees, as well as the Administrative Team, faculty and staff and, of course, you--our parents--for your trust and engagement.

Kind regards,

Nancy