

**Position Description:**

The River School seeks an energetic, organized person who loves working with children to fill a part-time position in our after-school programs for the 2026-2027 school year. This is an ideal position for a professional seeking part-time employment. Students currently working on degrees in child-oriented fields are encouraged to apply, as are graduates looking for part-time employment in their afternoons. As an independent school that serves children with hearing loss and their typically developing peers in an inclusive environment, 18 months through fifth grade, The River School inspires each child to find their voice.

Interested parties should email their resume to [Capitola Anderson](#), Director of Auxiliary Programming.

Position Title:

After School Program Guide/Associate

Primary Responsibilities:

As an After School Program Guide/Associate at The River School, your role will be:

- To plan, implement, and maintain engaging after-school activities, programs, and spaces;
- To care for, support, and always ensure the safety and well-being of children;
- To respond to students' needs and learning in developmentally appropriate ways and in alignment with research-backed guidelines;
- To model respectful behavior and interactions with colleagues, students, and families, and to contribute to a positive learning environment for all;
- To assist in the development and implementation of daily program activities, including, but not limited to, arts and crafts, games, homework, etc.;
- To participate enthusiastically in all program activities, planning and leading those as assigned;
- To follow program protocols regarding photography and communication;
- To keep a record of children in attendance;
- To ensure the afterschool space and materials are maintained and stored appropriately, and the room is left ready for school the following day;
- To work from 2:30 - 6:30 pm Monday - Friday; and
- Other duties as assigned.

Qualifications:

- Experience working with young children is required
- A strengths based approach to children's development
- Strong organizational and communication skills
- Ability to work in a team-teaching environment
- Ability to work creatively and in a self-directed manner
- Resourceful, flexible, and service-oriented
- Bachelor's Degree, teaching certificate, or working towards a degree in early childhood, elementary education, special education, deaf education, or other child development fields are preferred.

Pay Range:

\$20-25 hourly

Physical Demands:

After School Teaching Guide/Associate have a variety of physical demands throughout the day:

- Tasks may include periods of time on one's feet supervising and teaching children;
- Tasks may include periods of time being at the level of the students in the class, which requires up and down movements;
- Tasks include transitioning children to specialists' classrooms and playgrounds, which requires the use of stairs;
- The ability to lift over 10 pounds;
- Tasks include cleaning throughout the day to ensure a healthy environment.

Note: The statements herein are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.